



**INFINITY CHARTER SCHOOL**

# **Phased School Reopening Health and Safety Plan 2020-2021**

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## Health and Safety Plan: Infinity Charter School

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

## Type of Reopening

### Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

### Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

**Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): October 1, 2020. (We began w/ total remote learning for all. We will bring the K-2 students back 10/1. Students in grades 3 – 5 will return on 10/13. Grades 6 – 8 will return on 10/26.)**

## Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Suzanne Gausman	Director/CEO	Pandemic Coordinator
Anthony Boyer	Assistant Principal	Plan Development & Response Team
Lisa Teach	Certified School Nurse	Plan Development & Response Team
Dr. Brandon Smith, MD	Volunteer Physician Consultant	Plan Development & Response Team

Robert Rose	Technology Consultant	Plan Development & Response Team
Shelly Fredericks	Business Manager/HR Coordinator	Plan Development & Response Team
Christian Kandolo	Cleaning Lead	Plan Development & Response Team
Matthew Blaylock	Board Member	Plan Development & Response Team
Megan Mines-Hall	Board Member / Parent	Plan Development & Response Team
Heath Lettich	Middle School Teacher	Plan Development & Response Team
Cindy Walker	Intermediate Teacher	Plan Development & Response Team
Melissa Kohr	Primary Teacher	Plan Development & Response Team
Keri Hess	Learning Specialist	Plan Development & Response Team
Stacie Lejcar	Special Area Teacher/Parent	Plan Development & Response Team
Donna Leuschner	Paraprofessional	Plan Development & Response Team
Matt Twomey, PE	Facilities Consultant	Plan Development & Response Team
Robert O'Donnell, Esq.	Legal Counsel	Plan Development

## Key Strategies, Policies, and Procedures

In the following tables, an asterisk (\*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

## Summary of Infinity's Tiered Reopening:

*The plans that follow detail the procedures ICS will implement if learning is happening in the building (Tier 2 and Tier 3). ICS opened on **August 31, 2020** in **Tier 1, 100% remote learning**. We have set **October 1, 2020** as the date to begin a phased in-person*

reopening. We plan to bring the K-2 students back beginning Thursday, October 1<sup>st</sup>. Our goal is to have Grades 3 – 5 return on October 13<sup>th</sup>, and middle school students will return on October 26<sup>th</sup>. These dates, of course, are subject to change.

Students who return to face-to-face instruction will come to school Mondays, Tuesdays, Thursdays, and Fridays. All students will work remotely on Wednesdays so the school can undergo deep cleaning twice a week – on Wednesday and after school Friday.

As the school year progresses and the situation changes, ICS may switch from one tier to another, based on the data.

**1. Remote learning exclusively**

- a. When operating under this tier, Infinity will offer synchronous and asynchronous remote learning that will resemble in-person learning whenever possible, while doing our best to limit screen time for students.

**2. Hybrid learning**

- a. Teachers teach remotely or in-building.
- b. Some students would learn in the building and some students would learn remotely.
- c. Following the CDC and PA guidelines to the best of our school's abilities.

**3. In-person learning (strict mitigation)**

- a. Following the CDC and PA guidelines to the best of our school's abilities.

## Cleaning, Sanitizing, Disinfecting, and Ventilation

### Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:**

Definitions:

Cleaning: Physically removing germs with soap/water from a surface.

Disinfecting: Killing germs with a chemical.

Sanitizing: Using soap/water or chemicals to lower germs to a safe level.

- We will conduct deep cleaning of all rooms during the summer.
- Daily disinfection of surfaces and objects that are touched often, such as desks, countertops, door knobs, light switches, Hands-on learning items, faucet handles, phones. Deep cleaning, once students return to in-person instruction, prior to class on Thursdays and prior to class on Mondays.
- All teachers and staff will be trained on procedures at a staff meeting.

Requirements	Action Steps under Yellow and Green Phases	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<ul style="list-style-type: none"> <li>• Clean and disinfect frequently touched surfaces and objects within the school daily, including door handles, sink handles, and drinking fountains.</li> <li>• Ensure ventilation systems operate properly. Increase circulation of outdoor air into classrooms through the ventilation system and by opening windows and doors, when possible.</li> <li>• Limit the use of water fountains and encourage the use of touchless bottle filling stations.</li> </ul>	<p>Christian Kandolo, Cleaning Lead</p>	<p>Coverall custodians are being instructed by their leadership about new requirements where school reopenings are concerned.</p> <p>Coverall is utilizing an electrostatic disinfectant sprayer twice a week.</p>	<p>Y</p>



Requirements	Action Steps under Yellow and Green Phases	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b>	<ul style="list-style-type: none"> <li>• Purchase adequate cleaning supplies and carefully monitor inventory.</li> <li>• Allow for additional disinfecting time into the Master Schedule.</li> </ul>	Christian Kandolo, Cleaning Lead	Cleaning and disinfectant supplies	N

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

### Summary of Responses to Key Questions:

- Remove non-essential items and furniture from classrooms. Remove clutter throughout the school to the extent possible, to ease cleaning and sanitation.
- Revisit Visitor's Policy to restrict outside exposure.
- Place hand sanitizer in prime locations, such as office, all classrooms, health room, etc.
- Teachers will have labeled spray bottles of disinfectant and sanitizer, for use throughout the day.
- Students will eat in their classroom.

- Specials teachers will come to the classroom.
- Students will remain in homeroom cohorts throughout the day.
- Encourage teachers, especially physical education, to hold classes outside as much as possible.

Requirements	Action Steps under Yellow and Green Phases	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<ul style="list-style-type: none"> <li>• Remove excess furniture from classrooms to allow for social distancing between students.</li> <li>• Desks facing forward and spaced, where possible.</li> <li>• Limit gatherings and events to those that can be conducted while maintaining social distancing.</li> <li>• Introduce developmentally appropriate methods for distancing students.</li> </ul>	<p>Suzanne Gausman, Director/CEO</p>	<p>Storage to house excess furniture and items removed from classroom</p>	<p>Y</p>
<p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<ul style="list-style-type: none"> <li>• Students will eat in their classrooms.</li> </ul>	<p>Anthony Boyer, Asst. Director</p>		<p>N</p>

Requirements	Action Steps under Yellow and Green Phases	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b>	<ul style="list-style-type: none"> <li>Implement handwashing routines and scheduled handwashing breaks.</li> <li>ICS will comply with PA mandates regarding mask wearing in schools.</li> </ul>	Lisa Teach, CSN	Paper towels, hand sanitizers, masks	Y
* <b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b>	<ul style="list-style-type: none"> <li>Post CDC “Stop the Spread of Germs” and “Wash Your Hands” posters in high-traffic areas</li> <li>Post student created reminder posters</li> </ul>	Lisa Teach, CSN	Posters	N
* <b>Identifying and restricting non-essential visitors and volunteers</b>	<ul style="list-style-type: none"> <li>ICS will restrict nonessential visitors and encourage participation in events remotely</li> </ul>	Suzanne Gausman, Director/CEO		N
* <b>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b>	<ul style="list-style-type: none"> <li>All physical education will occur outside and with social distancing in the absence of extreme weather</li> <li>Those supervising recess will encourage no-contact games</li> <li>Access to equipment will be restricted</li> <li>Train teachers and staff on safety protocols and CDC Considerations for Youth Sports</li> </ul>	Anthony Boyer, Asst. Director	Sanitizing agents and cleaning materials	Y

Requirements	Action Steps under Yellow and Green Phases	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Limiting the sharing of materials among students</b>	<ul style="list-style-type: none"> <li>Limit sharing of supplies, disinfecting and cleaning done between uses, and as much as possible, students will have individualized supplies</li> </ul>	Suzanne Gausman, Director/CEO	Materials for individual students	N
<b>Staggering the use of communal spaces and hallways</b>	<ul style="list-style-type: none"> <li>Students will move on their right side of the hallway</li> <li>Restrict number of students in the restroom and other common areas</li> </ul>	Suzanne Gausman, Director/CEO		N
<b>Adjusting transportation schedules and practices to create social distance between students</b>	<ul style="list-style-type: none"> <li>ICS will work with our students' resident districts on bussing and all of our students will wear masks on buses</li> <li>ICS will encourage families to transport their students</li> <li>If students live in counties deemed "red", they will learn remotely until the county returns to "yellow" or "green"</li> </ul>	Anthony Boyer, Asst. Director		N
<b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b>	<ul style="list-style-type: none"> <li>Limit mixing groups and interactions between groups</li> <li>Adjusting classroom layouts</li> </ul>	Suzanne Gausman, Director/CEO		N
<b>Other social distancing and safety practices</b>	<ul style="list-style-type: none"> <li>Other considerations as provided by the CDC, PA Department of Health, PDE</li> </ul>	Pandemic Team	TBD	TBD

## Monitoring Student and Staff Health

### Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

### Summary of Responses to Key Questions:

- Families and staff will be asked to self-monitor for symptoms, take temperatures before leaving home each day, and report results on an app.
- Students/staff who do not self-report via the app will be screened upon arrival to school.
- If a staff member recognizes symptoms in someone in the building, that person will be screened by the school nurse and sent home if they are ill.
- ICS will follow CDC guidelines for isolation, quarantine, and return, and students who are unable to return or uncomfortable returning will have the option to learn remotely.
- Communication regarding all COVID-19 information and changes to plans will be delivered through a variety of media including telephone, email, and school website.
- Training will be provided for all stakeholders and will be accessible on the internet.

Requirements	Action Steps under Yellow and Green Phases	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Monitoring students and staff for symptoms and history of exposure</b>	<ul style="list-style-type: none"> <li>ICS is asking parents to screen their children for symptoms before sending them to school each morning and reporting results through an app.</li> <li>No child with ANY COVID-like symptoms will be sent on a bus or brought to school.</li> <li>ICS staff will screen themselves for symptoms before reporting for work and will stay home if ill.</li> <li>Any student or staff not self-reporting through the app, feeling ill or showing symptoms will be screened by school nurse and will be sent home if symptoms are confirmed.</li> </ul>	Lisa Teach, CSN	Self-screening procedures, resources, thermometers	Y
* <b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b>	<ul style="list-style-type: none"> <li>Establish an isolation room to separate anyone exhibiting COVID-like symptoms.</li> <li>Coordinate with families to ensure ill students are transported back home in a timely manner.</li> <li>Notify families and staff of confirmed cases while maintaining confidentiality.</li> </ul>	Suzanne Gausman, Director/CEO	Isolation area, Notification letter	Y
* <b>Returning isolated or quarantined staff, students, or visitors to school</b>	<ul style="list-style-type: none"> <li>ICS will follow the CDC guidelines for allowing isolated or quarantined staff or students to return to school.</li> </ul>	Suzanne Gausman, Director/CEO		N
<b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b>	<ul style="list-style-type: none"> <li>Communication will be provided via School Messenger (phone/text/email), e-mail, and/or school website.</li> </ul>	Suzanne Gausman, Director/CEO		N

Requirements	Action Steps under Yellow and Green Phases	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other monitoring and screening practices	<ul style="list-style-type: none"> <li>Other considerations as provided by the CDC, PA Department of Health, PDE</li> </ul>	Pandemic Team	TBD	TBD

### Other Considerations for Students and Staff

#### Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

#### Summary of Responses to Key Questions:

- ICS will follow CDC guidelines and PA mandates regarding face coverings for staff and students, which at the writing of this plan, indicates that all people inside of schools must wear face coverings.
- ICS is offering a remote learning option to protect students and will offer accommodations for staff members on a case-by-case basis.
- ICS is recruiting substitute teachers to prepare for staff illness.
- ICS will use all staff members to their greatest strengths and abilities to ensure equity and access to quality education for all students, which includes communication of community resources to support social-emotional wellness at home and school.
- ICS will make available the guidance counselor to support students and families.

Requirements	Action Steps under Yellow and Green Phases	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Protecting students and staff at higher risk for severe illness</b>	<ul style="list-style-type: none"> <li>• For students at highest risk, promote remote learning option.</li> </ul>	Suzanne Gausman, Director/CEO	Distance learning materials	Y
* <b>Use of face coverings (masks or face shields) by all staff</b>	<ul style="list-style-type: none"> <li>• ICS will comply with PA mandates regarding mask wearing.</li> <li>• Masks: <ul style="list-style-type: none"> <li>○ <u>must</u> be worn when within 6 feet of another person, both indoors and outdoors</li> <li>○ <u>should</u> be worn as much of the time as possible when indoors even when more than 6 feet away from all other people, but <u>may</u> be removed indoors when more than 6 feet away from all other people for a brief break from mask wearing or in order to eat/drink</li> <li>○ <u>should</u> be worn outdoors even when 6 feet away from others given that most kids will struggle to maintain that type of distance outdoors but <u>may</u> be removed while being careful to maintain a 6 foot distance</li> </ul> </li> <li>• Face shields will not be permitted, since the CDC does not recommend them as a substitute for masks. Face shields may be permitted on a case-by-case basis.</li> </ul>	Administration	Face coverings	N



Requirements	Action Steps under Yellow and Green Phases	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p>	<ul style="list-style-type: none"> <li>• ICS will comply with PA mandates regarding mask wearing.</li> <li>• Masks:               <ul style="list-style-type: none"> <li>○ <u>must</u> be worn when within 6 feet of another person, both indoors and outdoors</li> <li>○ <u>should</u> be worn as much of the time as possible when indoors even when more than 6 feet away from all other people, but <u>may</u> be removed indoors when more than 6 feet away from all other people for a brief break from mask wearing or in order to eat/drink</li> <li>○ <u>should</u> be worn outdoors even when 6 feet away from others given that most kids will struggle to maintain that type of distance outdoors but <u>may</u> be removed while being careful to maintain a 6 foot distance</li> </ul> </li> <li>• Face shields will not be permitted, since the CDC does not recommend them as a substitute for masks. Face shields may be permitted on a case-by-case basis.</li> </ul>	Administration and teachers	Face coverings	N
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<ul style="list-style-type: none"> <li>• Determine additional considerations and supports needed for students with disabilities with complex medical needs to ensure safety to provide these students and the individuals providing services to these students.</li> </ul>	Suzanne Gausman, Director/CEO	TBD	TBD
<p><b>Strategic deployment of staff</b></p>	<ul style="list-style-type: none"> <li>• Consider co-teaching models and other creative collaborative efforts.</li> </ul>	Administration		Y

## Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>PPE Use</b>	Staff and Students	Lisa Teach, CSN	<ul style="list-style-type: none"> <li>• In-person</li> <li>• Webinar</li> </ul>	TBD	TBD	August
<b>Handwashing Techniques</b>	Staff and Students	Lisa Teach, CSN	<ul style="list-style-type: none"> <li>• In-person</li> <li>• Webinar</li> </ul>	TBD	TBD	August
<b>Cleaning Schedules and Techniques</b>	Staff	Administration	<ul style="list-style-type: none"> <li>• In-person</li> <li>• Webinar</li> </ul>	TBD	TBD	August
<b>Self-monitoring and Symptom Watching</b>	All stakeholders	Lisa Teach, CSN Administration	<ul style="list-style-type: none"> <li>• In-person</li> <li>• Webinar</li> </ul>	TBD	TBD	August
<b>Remote Teaching</b>	Staff	Administration	<ul style="list-style-type: none"> <li>• In-person</li> <li>• Webinar</li> </ul>	Wireless drawing tablets, webcams, laptops	August	August

## Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
<b>Routine Updates</b>	All stakeholders	Suzanne Gausman, Director/CEO	Email, phone, website, etc.	Ongoing	Ongoing
<b>Health and Safety Communications</b>	Pandemic Team	Suzanne Gausman, Director/CEO	Email, phone, in-person, etc.	Ongoing	Ongoing
<b>Refining Emergency Plans for Child Pick-up</b>	Families	Administration, Lisa Teach CSN	Email and/or letters	TBD	Before return to school
<b>Preparing Student for School</b>	Families	Administration	Videos, emails, etc.	TBD	Before return to school
<b>Reopening Meeting</b>	All stakeholders	Suzanne Gausman, Director/CEO	Zoom, video, etc.	TBD	Before return to school
<b>Health and Safety Plan</b>	All stakeholders	Pandemic Team	Website, email, phone, etc.	TBD	July, 2020

## Health and Safety Plan Summary: Infinity Charter School

**Anticipated Launch Date: August 1, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>Definitions:            Cleaning: Physically Removing germs with soap/water from a surface.            Disinfecting: Killing germs with a chemical.            Sanitizing: Using soap/water or chemicals to lower germs to a safe level</p> <ul style="list-style-type: none"> <li>- We will conduct deep cleaning of all rooms during the summer.</li> <li>- Daily disinfection of surfaces and objects that are touched often, such as desks, countertops, doorknobs, light switches, Hands-on learning items, faucet handles, phones.</li> </ul>

### Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p> <p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as</b></p>	<ul style="list-style-type: none"> <li>-Remove non-essential items and furniture from classrooms. Remove clutter throughout the school to the extent possible, to ease cleaning and sanitation.</li> <li>-Revisit Visitor's Policy to restrict outside exposure.</li> <li>-Place hand sanitizer in prime locations, such as office, all classrooms, health room, etc.</li> </ul>

Requirement(s)	Strategies, Policies and Procedures
<p><b>classrooms</b></p> <ul style="list-style-type: none"> <li>* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></li> <li>* <b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></li> <li>* <b>Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</b></li> </ul> <p><b>Limiting the sharing of materials among students</b></p> <p><b>Staggering the use of communal spaces and hallways</b></p> <p><b>Adjusting transportation schedules and practices to create social distance between students</b></p> <p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p> <p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p>	<p>-Encourage classes, especially physical education, to outside as much as possible.</p>

## Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Monitoring students and staff for symptoms and history of exposure</b></p> <p>* <b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p>* <b>Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<p>-Families and staff will be asked to self-monitor for symptoms <i>and for exposure</i> and take temperatures before leaving to come to the school building each day. Data will be self-reported daily via an app. Staff is asked to stay home if ill or if they have had a concerning exposure.</p> <p>-Parents are also asked to screen their children for any close contact during the prior 14 days with someone who has COVID symptoms or a COVID diagnosis. In cases of close contact of a suspected or confirmed COVID case, parents are asked to contact the school for more information.</p> <p>-If a staff member recognizes symptoms in someone in the building, that person will be screened by the school nurse and sent home if they are ill.</p> <p>-ICS will follow CDC guidelines for isolation, quarantine, and return, and students who are unable to return or uncomfortable returning will have the option to learn remotely.</p> <p>-Communication regarding all COVID-19 information and changes to plans will be delivered through a variety of media including telephone, email, and school website.</p> <p>-Training will be provided for all stakeholders and will be accessible on the internet.</p>

## Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Protecting students and staff at higher risk for severe illness</b></p> <p>* <b>Use of face coverings (masks or face shields) by all staff</b></p> <p>* <b>Use of face coverings (masks or face shields) by older</b></p>	<p>-ICS will follow CDC guidelines and PA mandates regarding face coverings for staff and students, which at the writing of this plan, indicates that all people inside of schools must wear face coverings.</p> <p>-ICS is offering a remote learning option to protect students and will offer accommodations for staff members on a case-by-case</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>students (as appropriate)</b></p> <p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <p><b>Strategic deployment of staff</b></p>	<p>basis.</p> <p>-ICS is already recruiting substitute teachers to prepare for staff illness.</p> <p>-ICS will use all staff members to their greatest strengths and abilities to ensure equity and access to quality education for all students, which includes communication of community resources to support social-emotional wellness at home and school.</p> <p>-ICS will make available the guidance counselor to support students and families.</p>

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Infinity Charter School** reviewed and approved the Phased School Reopening Health and Safety Plan on **August 11, 2020**.

The plan was approved by a vote of:

  3   Yes

  1   No

Affirmed on: **August 11, 2020**,

**Plan updated (reopening date changed) on September 8, 2020.**

By:



(Signature\* of Board President)

Michelle A. Coleman

(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.