

Infinity Charter School

SECTION: STUDENT POLICIES

**TITLE: WITHDRAWAL FROM
SCHOOL**

APPROVED: July 14, 2004

304. WITHDRAWAL FROM SCHOOL

PURPOSE:

Infinity is a school of choice, where students may choose to attend for a variety of reasons. And as a charter school, the school has a specific focus and vision which may not always be, or remain, in alignment with a student's desires or needs. As such, Infinity realizes that it will not always be able to satisfy all student's needs or expectations, and that, from time to time, a student may chose to withdraw.

However, although the Board affirms the right of any student to withdraw from the school at any time, whenever a student or their parents wishes to have the student withdraw, an effort should be made to determine the underlying reason for such action. No student of compulsory school age will be permitted to withdraw without the written consent of the parent and other justification.

AUTHORITY:

The Board directs the CEO/Director to review all such withdrawals from the school, and to determine the cause of said withdrawals. The CEO/Director shall report all withdrawals and findings to the Board at the next scheduled meeting of the Board.

DELEGATION OF RESPONSIBILITY:

The CEO/Director shall develop practices & procedures for withdrawal from school which:

1. Identifies the new school (or home schooling situation) the student will be attending, so that the transfer of all appropriate student files can be arranged.
2. Assures the timely return of all school supplies and equipment in the possession of the student or make proper restitution for all debts or obligations.

Students who are legally permitted to leave school because of age or permit must apply at the school office for proper withdrawal form and it must be completed with signatures of the CEO/Director and the child's parents.